

Agenda

August 4, 2018

- **Rooms**
 - Room requests complete and resort is working on rooming list now
 - Extended stay requests complete
 - Reconciliation still in progress because of the July changes and room updates
You are finalized once you received a color YOU ARE BOOKED flyer via email or mail for those that don't use email

- **Flights**
 - We are 90% complete and our travel groups are in place, some are 2 people and some are as many as 12, I will be reaching out to individuals in their travel group about being the lead for their group or the person that will assist in verifying their group gets successfully transferred to resort
 - BWI travelers, we have been approved to park near the airport FREE of charge on my office property management lot as long as you complete a non-liable notice so that company not liable for vehicle while you are away
 - **Airport Transfer** - In progress now that flights are set and in place travelers are grouped together based on arrivals to CANCUN
 - Airport transfer is from AIRPORT to RESORT and RESORT back to AIRPORT
They will set a pickup time to get to the AIRPORT from the hotel. You can NOT set this.
Its typically 2 hours before your flight

- **Additional items / reminders**
 - We have donated t-shirts and need T-shirt sizes this weekend for a 50/50 type shirt, we will need you to wear day of travel at least until you arrive at resort.... so pick a size that is comfortable. Reason for T-shirts is safety and assistance in recognizing those in the group among a lot of holiday travelers

Activities during your stay – Updates online (click trip meetings)

Tentative Itinerary

- Mornings Family, Fun Work Out Session
- Evening Sunrise and Nizuc Nightly Entertainment /Kids Glow Show
- Family and Friends Reception
- Adult Meet-up
- All White – Pictures / Dinner Meet-up
- Farewell Breakfast(s) there will be 2